

Executive Committee Meeting of
Kottayam District Q. & A. Association Held on
21/7/15 at 10 AM at District Collector's Chamber

Members Present:

- 1 U. V. JON IAS Dist. Collector Kottayam
- 2 Joseph Kuruvilla
- 3 George Mathew
- 4 Mohan Jacob

As there is no minimum quorum,
the meeting is adjourned



21/7/15
President & DC

EXECUTIVE COMMITTEE MEETING
HELD ON 1-8-15
at 10 AM at DIST. COLLECTOR'S CHAMBERS

MEMBERS PRESENT

- 1
- 2
- 3
- 4 Joseph Kuruvilla *[Signature]*
- 5 P. K. Mohan *[Signature]*
- 6 Mghan Jacob *[Signature]*
- 7 P. C. Joseph *[Signature]*
- 8 Roy Mathew *[Signature]*
- 9 Thomas Stephen *[Signature]*
- 10 J. S. S. S. *[Signature]*
- 11 Thomas Vayalil *[Signature]*
- 12 George Math *[Signature]*
- 13 Stanley Scovic *[Signature]*

Minutes of the Executive Committee Meeting held on 11-08-2015

Executive Committee Meeting of the Kottayam District Rifle Association was held on 11-08-2015 at 10 am in the District Collector's Chamber at Collectorate, Kottayam.

Executive Committee Members present

1. Sri. U. V. Jose IAS.	District Collector & President	
2. Sri. Mohan Jacob	Secretary	
3. Sri. P. K. Mohan	Treasurer	
4. Sri. Dominic Mathew	Joint Secretary	
5. Sri. P. J. Issac	Executive Committee Member	
6. Sri. Thomas Stephen	Executive Committee Member	
7. Sri. P. C. Joseph	Executive Committee Member	
8. Sri. Stanley Scaria	Executive Committee Member	
9. Sri. George Mathew	Executive Committee Member	
10. Sri. Roy Mathew	Executive Committee Member	
11. Sri. Joseph Kuruvilla	Executive Committee Member	
12. Sri. Thomas Vayalil	Executive Committee Member	Chief Instructor

Executive Committee Members absent

1. Sri. Jimmy George	Executive Committee Member
2. Sri. Titto Abraham	Executive Committee Member

As the District Police Chief & Vice President Sri. M. P. Dinesh IPS, was otherwise engaged, there was no representative to attend the meeting.

Dronacharya Prof. Sunny Thomas was also present.

District Collector & President Sri. U. V. Jose IAS presided over the meeting. The meeting started at 10.15 am.

Agenda of Meeting

1. Silent Prayer

The President and all the members stood up for a minute in silent prayer.

2. Condolence message

Secretary read the condolence message and the members stood up for a minute and prayed in silence for the everlasting peace of the departed soul of Late T. J. Oommen, Kollenkeril, Thuruthikkattu House, Aymanam P. O., Kottayam, who was a Past Executive Committee member of this Association. Condolence message was conveyed to the family by the Secretary.

3. Welcome speech by Secretary.

Secretary welcomed the President to the meeting and also requested him to extend his full support for the Association.

4. Reading of the Minutes of the Executive Committee meeting held on 02-06-2015.

Secretary read the minutes of the previous meeting dated 02-06-2015 which was passed.

5. District Shooting Competitions.

The Secretary said that the District shooting Competitions of the Kottayam District Rifle Association was conducted at the Nattakom Rifle Shooting Range from 07-08-2015 to 09-08-2015. The result was published and the Certificates were got signed by the President and distributed. Sri. Roy Mathew requested that a screening Committee is to be formed to select the shooters for the State meet which will be conducted at Calicut from 23rd Aug to 26th Aug. President selected the screening committee consisting of Secretary Mohan Jacob Sri. Roy Mathew, Sri. Thomas Vayalil and Sri. Thomas Stephen.

Sri. Thomas Vayalil requested that all the competitors who have attended the District Meet may be issued participation certificates. President said that it is not possible to issue participation certificate to all, because they may misuse the same for applying for gun licence. If required, the Secretary may issue the same on letter head duly signed by him.

6. Coaching camp.

The Secretary informed that the coaching camp of the Kottayam District Rifle Association was conducted at the Nattakom Rifle Shooting Range from 26-07-2015 to 01-08-2015 from 2pm to 4pm. Coaching camp was conducted under the leadership of Sri. Jibin Kurien as the Chief Instructor Sri. Thomas Vayalil did not cooperate.

7. Printing of target papers.

Secretary informed that the required target papers were got printed from Madona Design shop.

8. T shirts for the Team from Kottayam.

Purchase of T shirt was not done due to shortage of time. President suggested to purchase it before the next Shooting competitions for all shooters.

9. Approval of draft accounts 2013-2014.

Draft audited accounts for the Year 2013-14, which were circulated to all committee members were approved.

10. Auditor's letter to ratify Membership Fee 2013-2014.

The Executive Committee ratified the proposal of the Auditor, regarding the change made in the accounting system of the Membership Fee for the year 2013-2014.

11. Auditor's letter to ratify Sundry creditors and dues to Sports Council 2013-2014.

It was decided to ratify the Sundry creditors and dues to Sports Council for the year 2013-2014 as per the Auditor's recommendation.

12. Auditor's letter to ratify changes in inventory 2013-2014.

It was decided to ratify changes in accounting of the inventory for the year 2013-2014.

13. Income Tax Pan Number.

Pan Card received was presented before the Executive Committee members by the Secretary.

14. Draft accounts for year 2014-2015 due for audit.

Draft accounts for the year 2014-2015 was delayed due to the non cooperation of the Treasurer and the reasons were explained to the members of the Executive Committee. Hence the Secretary took personal interest to prepare the accounts for the year 2014-2015 and presented it before the Executive Committee. The Executive Committee after scrutiny of the same approved the accounts for submitting to the auditor for auditing.

15. Draft accounts for the year 2015-2016.

The draft accounts up to 10-08-2015, prepared and circulated by the Secretary was approved by the Committee. President appreciated the Secretary for keeping up to date accounts and stock. He requested all the Executive Committee members to extend their wholehearted support to the Secretary for the smooth running of the Association. As directed by the President, the Treasurer Sri. P. K. Mohan and Executive Committee member Sri. P. J. Issac verified the accounts till date.

16. RTI Letter from Sri. Devasia Kurien.

Secretary presented the copies of all letters under RTI correspondence with Sri. Devasia Kurien and the members approved the reply given by the Secretary.

17. Purchase of Arms & Ammunition as per rate list.

Executive Committee members after scrutiny of the inventory of ammunition decided to place order to fresh stock of ammunition from the NRAI for the shooting practice of the members of the Association. The Secretary was authorized to do so. Secretary has forwarded the order to the Secretary, Kerala State Rifle Association for onward

transmission to Secretary General, National Rifle Association of India, New Delhi. Sri Dominic Mathew promised to the Executive Committee to follow up the matter with the KSRA Secretary and so a copy of the purchase order was forwarded to the Joint Secretary Sri. Dominic Mathew for further action.

18. Approval of new members.

As the time was short the President suggested the Secretary, Joint Secretary, Sri. Thomas Stephen, P. J. Isac, Sri. Joseph Kuruvilla and Sri. P. C. Joseph to scrutinize the new applications.

19. Any other matter with the permission of the chair.

President requested to invite Dronacharya Prof. Sunny Thomas for all Executive committee meeting.

President suggested that in future, informal meeting is not necessary, instead official meeting need be conducted.

20. Vote of thanks.

The meeting terminated at 1.15 pm.

Approved

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3/12/15